

PRAYER STORM

JOB DESCRIPTION

Job Title: Video Editor / Videographer
Location: 100 Church Road, Gatley SK8 4NQ
Hours: 35 hours per week
Date: July 2019
Salary: £17,000 to £22,000

Responsible to: Operations Manager
Primary internal working relationships: CEO, Operation Manager, Worship Director, Media Manager and Events Leader
Primary external working relationships: Customers, Suppliers (TV, Supporters, local churches and organisations).

Prayer Storm exists for:

1. Advancement of the Christian Faith in the United Kingdom and Overseas by:
 - a) the holding of prayer meetings, seminars and conferences for the benefit of the public
 - b) the writing, printing and distribution of Christian literature in a variety of formats (including electronic media, video and audio recordings and other media as they become available)
 - c) the composing, recording, broadcasting and distributing of Christian arts in all their branches (including music, speech and drama) by use of the most suitable and available technology
 2. Development of opportunities for Education in Christian teaching and morals within Schools, Secondary Educational establishments, Universities and Colleges, and otherwise
 3. Providing training in Prayer within Churches, other charities, Schools, Universities and Colleges, Secondary Educational establishments and otherwise
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Summary of main purpose of the job:

The applicant should preferably have at least three years experience in Videography and the ability to progress into leading and training others. They should be self-motivated and capable of developing, managing and driving Prayer Storm videos from TV programme Productions, short films, trailers and promo videos to online media. An ability to produce compelling, engaging and creative content.

MAIN RESPONSIBILITIES:

Video Equipment

- Capable of demonstrating excellent handling experience in the operation of video camera equipment.

- Familiarisation with the following camera equipment would be an advantage:
 - Cannon C series cameras
 - DSLR cameras

General Videographer Tasks

- Develop project concepts from scriptwriting to look and feel.
- Edit and add content to videos, including branding and advertising.
- Track, report, and analyse budget and schedules.
- Create videos, including shooting video, picking a layout and style, and developing content
- A good eye for detail and be able to help facilitate the best angles and lighting for the video production

Video Production

- Must have outstanding editing skills
- Editing & Producing Weekly 28 minute TV Programmes
- Capturing, organising and managing Videos and Audio content from Prayer Storm Events
- Editing & Producing regular Videos for YouTube Audience
- Promo Videos for Prayer Storm Events
- Recap Videos of some Prayer Storm Events
- Organising, Managing Media Team Volunteers at Prayer Storm Events
- An ability to use Final Cut Pro or Adobe Premier.
- It would also be advantageous to have experience in After Effects or Motion, Adobe Addition and Colour software packages.

Hours of work and travel

- The videographer normally works on site when shooting, and then in the studio when editing. Travel is necessary to accommodate events that take place at a variety of hours and days.
 - The ability to drive would be an advantage
- The applicant will need to be able to work flexible hours to cover filming times during evenings and weekends and daytime working editing and producing.

Qualifications

The education requirement for a videographer is a bachelor's degree in communications or a related field; vocational and technical schools also may offer equivalent education. However, if the applicant is able to demonstrate exceptional skills via a more practical route this would also be considered as qualifying.

PERSON SPECIFICATION:

- Strong people skills
- Capacity to plan and execute a project
- A team player
- Experience of working in an office environment
- Experience of organising events
- Good telephone manner and the ability to deal with a wide range of contacts
- Good interpersonal communication skills
- Well organised with a strong eye for detail!
- A sound grasp of written English

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- Ability to work both alone and as part of a team

CONFIDENTIALITY:

Any information relating to people contacted by Prayer Storm acquired in the course of duty must be treated in strictest confidence and must be discussed only within the confines of the work setting with the appropriate members of staff.

Any information relating to staff acquired in the course of duty must be treated in the strictest confidence and must be discussed only with Trustees or with your line manager.

NOTE:

This job description is not exhaustive and amendments and additions may be required in line with future organisational changes.